

Weddings



Alice Campbell Alumni Center

University of Illinois

601 S. Lincoln Ave.

Urbana, Illinois 61801

www.uiaa.org/alumnicenter

Your Wedding Reception Package Includes:

- Full Ballroom seating of up to 240 guests
- Richmond Family Gallery (perfect place for cocktail hour)
- Two large coat rooms as needed (for coats or storage during wedding)
- Eight-hour rental space until 11:30 p.m. (additional time is \$150 per hour)
- Seventy-two-inch round tables that seat 8-10 guests and banquet chairs
- Six-foot banquet tables (perfect for bars, DJ, gift table, place card table and buffets)
- Ten highboy tables (perfect for cocktail hour in the Richmond Family Gallery)
- Up to four LCD projectors/screens for video presentations
- Dance floor (12'x12' to 18'x18')
- Customized floor plan and set-up of room for your wedding
- On-premise building coordinator during your event and custodial staff
- You may select an approved caterer at:

<http://www.obfs.uillinois.edu/risk/outside-vendors-providers-contractors/approved-caterers-list/>

or University Catering (217.333.0126)

Pricing:

\$3,500 for Wedding Reception Package

Ten percent catering surcharge added to final invoice (on food and beverage only)
\$500 damage deposit (deposit will be refunded or applied to the final invoice if there is no damage to the premises and all policies are followed)

Ceremony in the Richmond Family Gallery is an additional \$500

Terms: \$1,250 due at signing plus damage deposit; \$1,250 is due the week before event; the remainder is invoiced following the event

Insurance is required; see the General Manager for more details.



Sustaining Alumni Association Members receive a \$175 discount

Please view our wedding slideshow by visiting: www.uiaa.org/alumnicenter/weddings

Please see the [wedding policies and procedures page](#) for additional information